

**TEANECK BOARD OF EDUCATION
TEANECK, NEW JERSEY 07666**

Competitive Contracting-- Request for Proposals (RFP)

Legal Advertisement

The Teaneck Board of Education solicits proposals through the Competitive Contracting process

PROPOSAL NO. CC 02-23 SUBSTITUTE STAFFING

All necessary proposal specifications and proposal forms may be secured upon written request to:

Dora Zeno

School Business Administrator/Board Secretary
Teaneck Board of Education
651 Teaneck Road
Teaneck, New Jersey 07666
Email ba@teaneckschools.org

Proposals must be submitted in a sealed envelope and delivered to the Office of the School Business Administrator/ Board Secretary of Teaneck Board of Education, **on or before** the date and time indicated below.

The envelope is to bear the following information:

Title:	Substitute Staffing
Proposal No.:	CC 02-23
Name and Address of the Respondent	
Proposal Due Date:	Thursday, September 22, 2022
Proposal Opening Time:	11:00 a.m.

Location of Proposal Opening

TEANECK BOARD OF EDUCATION
651 Teaneck Road
Teaneck, New Jersey 07666

The proposal opening process will begin on the above date and time at the Teaneck Board of Education, 651 Teaneck Road, Teaneck, New Jersey 07666. Proposals may also be submitted to the School Business Administrator/Board Secretary or his designee at the proposal opening

meeting, in the Board Meeting Room, prior to the advertised date and time. On the advertised date and time, the School Business Administrator/Board Secretary shall publicly receive and open all proposals.

No proposals shall be received after the time designated in the advertisement. (N.J.S.A. 18A:18A-21(b)).

The Board of Education does not accept electronic (e-mail) submission of Competitive Contracting proposals at this time.

All respondents are required to comply with the requirements of N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27 et seq.

Each proposal shall be accompanied by a bid bond, cashier's check or certified check made payable to the Teaneck Board of Education, for ten percent (10%) of the amount of the total contract, but not in excess of twenty thousand dollars (\$20,000.00).

Statement of Ownership Requirement: Pursuant to N.J.S.A. 52:25-24.2, Bidders shall submit a statement setting forth the names and addresses of all persons and entities that own ten percent or more of its stock or interest of any type at all levels of ownership.

A Non-Collusion Affidavit and a Contractor Questionnaire/Certification also must be filed with the proposal. The proposal package will also include other documents that must be completed and returned with the proposal. Failure to complete and submit all required forms may be cause for disqualification and rejection of the proposal.

The Board of Education reserves the right to disqualify any or all vendors pursuant to N.J.S.A. 18A:18A-2(s), (x), (y), 18A:18A-4.5 (b), 18A:18A-22, and to waive minor informalities or non-material exceptions, that may be in the best interest of the Board.

All proposals solicited and received are done so pursuant to the Competitive Contracting Process. N.J.S.A. 18A:18A-4.1 et seq.

Dora Zeno
School Business Administrator/Board Secretary